



Catholic Academy

Arrival & Dismissal Procedures

2023-2024



Pre-K 3

Arrival: Students will enter through door #3 (the chapel door) at 7:50am.

Dismissal: They will be dismissed directly to their parent(s) at the same door at 2:15pm.

Pre-K 4

Arrival: Students will enter through door #2 at 7:50am and proceed to their lockers.

Dismissal: They will be dismissed directly to their parent(s) at the same door at 2:15pm.

Grades K-8

Bus Students

Arrival: They will enter through door #1 (the office) and proceed to their classrooms.

Dismissal: They will be called down to wait in the Gym and then be dismissed as buses arrive out of door #1.

Drop Off/Pick Up Students

Arrival: Students will enter through door #6, which will be open at 7:45am and lock at 8:00am.

Dismissal: Students will be called down and dismissed to their parents at door #6.

Any students arriving after 8:00am will need to enter through door #1 (the office). They will check in with the office and then proceed to their classrooms.

Latchkey Students

Morning and Afternoon Latchkey are available. Please refer to the Latchkey information for more details.